

**BY-LAWS**  
**OF THE**  
**EAST CENTRAL FLORIDA FIRE PREVENTION**  
**ASSOCIATION**

**ARTICLE I**

**ORGANIZATION**

The name of this association shall be:

East Central Florida Fire Prevention Association

The association may change its name by a vote of the membership body at the annual meeting.

**MISSION STATEMENT**

To serve the people of Florida by providing leadership for superior life safety strategies through inspection, investigation, public education and code management.

**ARTICLE II**

**PURPOSES**

The following are the purposes for which this association has been created:

1. To unite for mutual benefit those public officials engaged in and responsible for fire prevention through inspection, code enforcement, public education and arson investigation.
2. To serve as a central agency for the gathering and exchange of technical information in the fields of fire prevention, fire investigation and injury prevention.
3. To unify the efforts of the fire prevention officials throughout the region in the enforcing, strengthening, upgrading and developing of codes and standards.
4. To serve as the voice of professional fire prevention officials in the region with regard to the development of local, municipal and statewide codes, standards and legislation in the field of fire prevention and suppression.
5. To serve as a liaison between all organizations of professional firefighters with regard to fire prevention.

6. To actively promote the highest standard of professionalism and conduct among fire prevention officials throughout the region.
7. To educate the public of the region that the enforcement of fire codes and safety awareness will lead to a safer environment.
8. To transact any other lawful business, in the furtherance of the above and foregoing activities, which corporations not for profit may engage.

## **GOVERNING PRINCIPLES**

The By-Laws of the E.C.F.F.P.A. are intended to reflect the Association's specific intent to only support issues of Public Safety. All Officers and Members of the Association shall be bound by these principles. Officers and Members, while acting on behalf of the association:

1. Shall not endorse any political candidate.
2. Shall not participate in any lobbying efforts unless such efforts are specifically limited to the improvement of fire and life safety issues.
3. Shall not participate in any lobbying effort, which may directly or indirectly support fire service personnel benefit issues.
4. Shall not participate in any Political Action Committee.

For the purpose of the principles listed herein, Lobbying shall be defined as "any action, which is intended to influence an Elected Official."

Any Officer or Member of the association who conducts themselves in contrast to one or more of the above principles shall be presumed to be acting as an individual and not as a representative of the Association.

## **ARTICLE III**

### **MEMBERSHIP**

There shall be five membership categories within the Association. Any active member in good standing, upon retirement, shall have the right to remain within the active membership category, as long as the individual does not become re-employed in a capacity rendering that individual ineligible for active membership status.

Membership in this association shall be open to those who qualify, as follows:

1. **ACTIVE:** Shall consist of professional officials of any government agency or non profit organization within the State who are charged with the responsibility of protecting life and property by the prevention of fire through inspection, public education, arson detection and prevention. Those officials who, as chiefs of departments or their assistants, are responsible for such activities shall also be eligible for active membership. Active members shall have all the privileges of membership, including the right to vote and hold office. Active members, as a condition of membership, shall pay an annual contribution to be determined by the Executive Board.
2. **ASSOCIATE:** Those individuals who by their qualifications in their professional career fields and who have demonstrated their concern and professional input in the field of fire protection or fire prevention, and who, in the opinion of the membership committee shall be capable of contributing to the purpose of the association, shall be eligible for associate membership. Associate members shall have all the privileges of membership with the exception of voting and holding office. As a condition of membership, associate members shall pay an annual contribution to be determined by the Executive Board.
3. **SUSTAINING:** Those individuals or organizations interested in carrying out the purpose of this association and not eligible for any other type of membership, may be granted a sustaining membership upon submission of a written request for membership stating the applicant's qualifications. Following approval by the membership committee, the applicant will be granted membership. Sustaining members shall have all the privileges of membership with the exception of voting and holding office. As a condition of membership, sustaining members shall pay an annual contribution to be determined by the Executive Board.
4. **HONORARY:** Those persons who by reason of their education, expertise, achievement or professionalism have contributed significantly to the objectives of this association shall be granted honorary membership. Honorary members shall have all the privileges of membership with the exception of voting and holding office. Honorary members shall not, as a condition of membership be required to make a contribution.
5. **CORPORATE:** Those corporations interested in carrying out the purpose of this association may be granted a corporate membership upon submission of a written request stating the applicant's interest and qualifications. Following approval of the membership committee, the applicant will be granted corporate membership status. Corporate members shall have all the privileges of membership except voting and holding office. As a condition of membership, corporate members shall pay an annual contribution to be determined by the Executive Board.

Any member of this association may be expelled in the same manner and fashion as a member of the Executive Board as provide in Article VII.

## **ARTICLE IV**

### **MEETINGS**

The annual membership meeting of this association shall be held each year during the month of December. The Officers shall fix the day and location of the meeting. The Secretary shall notify, in writing, every member in good standing as to the time and place of such annual meeting.

Other meetings of this association shall be held on the second Tuesday of each month at a location to be determined by the Officers.

The presence of not less than seven (7) members shall constitute a quorum and shall be necessary to conduct the business of this association, but a lesser number may adjourn the meeting for a period of not more than two (2) weeks from the date scheduled by these By-Laws and the Secretary shall cause a notice of this scheduled meeting to be sent to all those members who were not present at the meeting originally scheduled. A Quorum as herein before set forth shall be required at any adjourned meeting.

Special meetings of this association may be called by the President, when deemed necessary for the best interest of the association. Notices of such meeting shall be sent to all members at least five (5) days, but not more than ten (10) days before the scheduled date set for such special meeting. Such notice shall state the reason(s) that such meeting has been called and the business to be transacted at such meeting.

At the request of at least three (3) members of the Executive Board or whenever a petition requesting such meeting is signed by at least ten percent (10%) of the membership of the association and presented to the President, the President shall cause all members to be notified in the style and manner as if the President had called the meeting.

No other business but that specified in the notice may be transacted as such special meetings.

## ARTICLE V

### VOTING

At all meetings, except for the election of Officers and changes to the By-Laws, votes shall be by voice, head count or ballot.

For the election of officers and changes to the By-Laws, ballots shall be provided and there shall not appear on any place of such ballot, any mark or marking that will indicate the person who cast such ballot. Ballots for the above shall be mailed to all members of record by Nov. 10<sup>th</sup>, prior to the annual meeting. Said ballots may be returned to the Secretary and received prior to the day of the annual meeting. Ballots may be cast in person the day of the annual meeting. The President shall determine the method of voting procedure.

To be eligible to vote at the annual meeting for Officers, changes to the By-Laws or motions raised on the floor, the active member must be a member of record by July 1<sup>st</sup> prior to the annual meeting.

At any regular or special meeting, the majority of those present may, in a voice vote elect to vote on a motion by ballot. At all votes by ballot, the President of such meeting shall, immediately prior to the commencement of balloting, appoint a committee of three who shall act as "Inspectors of Election" and who shall at the conclusion of such balloting, certify to the Chairman the results of the election and a copy shall be attached to the minutes of that meeting. No inspector of election shall be a candidate for office or shall be personally interested in the question voted upon on the ballot.

By no later than the October meeting, the President shall appoint a nominating committee Chairperson, who shall appoint a Committee consisting of three (3) Active members of the association.

The nominating committee shall select one (1) qualified candidate for each position of the Board and shall present its findings, in writing, to the President by the November meeting. These names shall be placed on the ballots and distributed to the members as stated above.

Any active member of record on July 1<sup>st</sup> may be nominated, provided the name or names of such candidates are presented in writing to the President in a petition signed by at least three (3) active members prior to the November meeting.

## **ARTICLE VI**

### **ORDER OF BUSINESS**

1. Roll call
2. Reading of the minutes of the preceding meeting
3. Reports of Committees
4. Reports of Officers
5. Old and unfinished business
6. New business
7. Good and welfare
8. Election results
9. Adjournment

## **ARTICLE VII**

### **EXECUTIVE BOARD**

The business of this association shall be managed by the Executive Board, consisting of the officers of this association. All members of the Executive Board shall be residents of the State of Florida and citizens of the United States.

The officers to be chosen for the ensuing year shall be elected at the annual meeting of this association, and they shall serve for a term of one year.

The Executive Board shall have the control and management of the affairs and business of this association. The Executive Board shall act in the name of the association when it shall be regularly convened by its President after due notice of such meeting to all members of the Board of such meeting. A majority of the members of the Executive Board shall constitute a quorum.

Each member of the Executive Board shall have one vote and such vote may not be by proxy.

The Executive Board may make such rules and regulations concerning its meetings as it may in its discretion determine necessary.

Vacancies in the Executive Board, prior to the annual meetings, shall be filled for the balance of the year by a vote of the majority of the remaining members of the Executive Board. If the vacancy cannot be filled by election, the President shall appoint a new member of the Board. Any vacancy shall be filled by a qualified active member.

The President of the association, by virtue of the office, shall be Chairman of the Executive Board. The Secretary of the association shall act as Secretary of the Executive Board.

Any member of the Executive Board or member of the association may be removed when sufficient cause exists for such removal.

The Executive Board shall review any charges brought against a member of the Executive Board. Such charges shall be presented in writing and shall bear the name or names of those bringing the charges.

If the evidence presented clearly indicates that the member who has been charged is shown to have behaved or to have acted contrary to the purposes of this association, that member shall be removed from the Executive Board.

The Executive Board shall adopt such rules as it may, in its discretion, consider necessary for the best interests of the association for this hearing.

The Board member so charged shall be notified at least ten (10) days prior to a removal hearing and shall be provided with all charges and evidence concerning such hearing.

## **ARTICLE VIII**

### **OFFICERS**

The officers of this association shall be as follows: President, Vice President and Secretary/Treasurer.

**PRESIDENT:** The duties of the President shall include, but not be limited to, the following:

- ❖ The President shall preside at all membership meetings;
- ❖ Shall, by virtue of the office, be Chairman of the Board of Directors;
- ❖ Shall present at each annual meeting of the association an annual report of the work of the association;
- ❖ Shall appoint all committees, temporary or permanent;
- ❖ Shall see all books, reports and certificates as required by law are properly kept and filed;
- ❖ Shall be one of the officers who may sign the checks or drafts of the association;
- ❖ Shall have such powers as may be reasonably construed as belonging to the chief executive of any organization.

In the event the President is unable to serve a complete term, the Vice President shall serve for the balance of the term.

**VICE PRESIDENT:** In the event of the absence or inability of the President to exercise the duties of the office, become acting president of the association with all the rights, privileges and powers as the duly elected president. The duties of the Vice President shall include, but not be limited to, the following:

- ❖ Shall serve as the Chairperson of the Legislative, By-Laws and Membership committees.

**SECRETARY/TREASURER:** Shall be elected at the annual meeting. The duties of the Secretary/Treasurer shall include, but not be limited to, the following:

- ❖ Shall keep the minutes and records of the meetings in the appropriate books;
- ❖ Shall file any certificates required by any statute, federal or state;
- ❖ Shall be the official custodian of the records and seal of this association;
- ❖ Shall give and serve all notices to members of this association;



- ❖ Shall submit to the Executive Board any communications which shall be addressed to the Secretary of this association;
- ❖ Shall attend to all correspondence of the association and shall exercise all duties incident to the office of the Secretary;
- ❖ Shall have the care and custody of all monies belonging to the association and shall be solely responsible for such monies and securities of the association;
- ❖ Shall cause to be deposited in a regular business bank a sum up to the maximum as determined by the Executive Board and the balance of the funds of the association shall be deposited in a savings bank;
- ❖ Shall be one of the officers who shall sign checks or drafts of the association. No special fund may be set aside that shall make it unnecessary for the Secretary/Treasurer to sign the checks issued upon it;
- ❖ Shall render at stated periods, as the Executive Board shall determine, a written account of the finances of the association and such report shall be physically attached to the minutes of any meeting at which the report is presented;
- ❖ Shall exercise all duties incident to the office of Secretary/Treasurer.

In the event the Secretary/Treasurer is unable to serve a complete term, the Executive board shall appoint a replacement from the membership of the association for the balance of the term.

OFFICERS: Shall, by virtue of their office, be members of the Executive Board. No officer shall, for reason of his office, be entitled to receive a salary or compensation.

## **ARTICLE IX**

### **COMMITTEES**

All committees of the association shall be appointed by the President, with the concurrence of the Executive Board, and their term of office shall be for a period of one (1) year or less. The permanent committees shall be:

- ❖ Juvenile Fire Setters
- ❖ Investigations
- ❖ Public Education

## ARTICLE X

### DUES

As a condition of membership, all members shall pay an annual contribution to be determined by the Executive Board and shall be payable annually, on the 1<sup>st</sup> day of January each year.

## ARTICLE XI

### AMENDMENTS

These By-Laws may be altered, amended, repealed or added to by an affirmative vote of not less than two-thirds of the members voting as set forth in Article V.

## ARTICLE XII

### ADOPTION

These By-Laws shall be adopted and become effective upon signing and dating by the President and the Secretary/Treasurer.

President William R. Gilliland Date 03-15-01

Sec./Treas. George B. Stone Date 3-15-01

**ARTICLES OF INCORPORATION**  
**OF**  
**EAST CENTRAL FLORIDA FIRE PREVENTION ASSOCIATION, INC.**  
**A NON-PROFIT CORPORATION**

We, the undersigned do hereby associate ourselves together for the purpose of forming a corporation, not for profit, under the general law of the State of Florida.

**ARTICLE I**

The name of the corporation shall be EAST CENTRAL FLORIDA FIRE PREVENTION ASSOCIATION, INC., and it is to be located at 3889 TIGER BAY ROAD, DAYTONA BEACH, FL., 32124.

**ARTICLE II**

The purpose of the corporation is to provide uniformity in fire inspection practices and increasing fire prevention activities throughout East Central Florida, thereby better serving the citizens we protect.

**ARTICLE III**

Membership shall be open to all individuals who support the objects of this association.

**ARTICLE IV**

The term for which the corporation is to exist shall be perpetual or until such time as said corporation shall have been dissolved by law.

## ARTICLE V

The officers of this corporation shall be a President, Vice-President, Secretary and Treasurer, who shall be elected by the membership of this corporation at the annual business meeting in December each year.

## ARTICLE VI

The names of the officers who are to serve until the first election under the Articles of Incorporation are as follows:

Michael Garrett	President
William Gilliland	Vice-President
Jeffrey Pattee	Secretary
Jeffrey Pattee	Treasurer

## ARTICLE VII

**Section 1.** The Board of Directors shall be composed of four (4) members whose names and addresses are listed below

William Wilkins  
3389 Tiger Bay Road  
Daytona Beach, FL 32124

Christopher Nabicht  
3389 Tiger Bay Road  
Daytona Beach, FL 32124

Michael Bosse  
3389 Tiger Bay Road  
Daytona Beach, FL 32124

Tony Mongelluzzo  
3389 Tiger Bay Road  
Daytona Beach, FL 32124

**Section 2.** Vacancies on the Board of Directors occurring by discontinuance of any member shall be filled as detailed in the by-laws.

**Section 3.** This Board shall have the authority to act on all matters of business except those reserved for the general membership by the by-laws.

### ARTICLE VIII

The Articles of Incorporation may be amended in the same manner as specified for the amendments of by-laws in Article IX, Section 2, of these Articles.

### ARTICLE IX

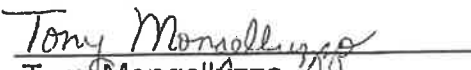
**Section 1.** The by-laws of the corporation are to be proposed by the Board of Directors and/or by petition signed by two-thirds of the general membership. Upon approval of the membership they shall not be altered or rescinded except in accordance with Section 2.

**Section 2.** The by-laws may be altered, rescinded or amended at any regular meeting of the membership by a two-thirds vote of the members present, provided the proposal or petition has been read at a preceding meeting which a quorum was present.

  
\_\_\_\_\_  
William Wilkins

  
\_\_\_\_\_  
Christopher Nabicht

  
\_\_\_\_\_  
Michael Bosse

  
\_\_\_\_\_  
Tony Mongelluzzo

STATE OF FLORIDA )  
COUNTY OF VOLUSIA )

BEFORE ME, the undersigned official, personally appeared William Wilkins, Christopher Nabicht, Michael Bosse and Tony Mongelluzzo, who are well known to be the persons described in and who subscribed the foregoing

Articles of Incorporation, and they freely and voluntarily acknowledged before me according to the law that they made and subscribed the same for the use and purposes therein mentioned and set forth.

WITNESS my hand and official seal in the City of \_\_\_\_\_  
County of Volusia and State of Florida, this \_\_\_\_\_ day of \_\_\_\_\_,  
2000.



NANCY P. HAWES  
Notary Public, State of Florida  
My Comm. Exp. Mar. 23, 2003  
Comm. No. CC 817258

Nancy P. Hawes  
Notary Public, State of Florida at Large

My Commission Expires:

### ACCEPTANCE OF REGISTERED AGENT

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I hereby agree to accept the appointment of registered agent and to agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties and I am familiar with and accept the duties and obligations of my position as registered agent.

J. P. Atlee  
Signature/Registered Agent

Date: 9-19-2000

Florida Department of State, Division of Corporations

Corporations Online

www.sunbiz.org

Public Inquiry

**Florida Non Profit**

**EAST CENTRAL FLORIDA FIRE PREVENTION ASSOCIATION, INC.**

**PRINCIPAL ADDRESS**  
 3889 TIGER BAY ROAD,  
 DAYTONA BEACH FL 32124 US

**MAILING ADDRESS**  
 3889 TIGER BAY ROAD,  
 DAYTONA BEACH FL 32124 US

**Document Number**  
 N01000003539

**FEI Number**  
 043601866

**Date Filed**  
 05/14/2001

**State**  
 FL

**Status**  
 ACTIVE

**Effective Date**  
 NONE

**Registered Agent**

Name & Address
MONGELLUZZO, ANTHONY P 301 SOUTH BEACH ST. DAYTONA BEACH FL 32114
Name Changed: 05/29/2002
Address Changed: 05/29/2002

**Officer/Director Detail**

Name & Address	Title
PATTEE, JEFF 4751 BELLE TERRE PARKWAY PALM COAST FL 32137 US	PD
PARKER, MICHAEL D 1685 PROVIDENCE BLVD DELTONA FL 32728	VI
MONGELLUZZO, ANTHONY P 301 SOUTH BEACH STREET DAYTONA BEACH FL 32114	ST

### Annual Reports

Report Year	Filed Date	Intangible Tax
2002	05/29/2002	

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No Events  
No Name History Information

### Document Images

Listed below are the images available for this filing.

[05/29/2002 -- COR - ANN REP/UNIFORM BUS REP](#)

[05/14/2001 -- Domestic Non-Profit](#)

**THIS IS NOT OFFICIAL RECORD; SEE DOCUMENTS IF QUESTION OR CONFLICT**

[Corporations Inquiry](#)

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**Electronic Articles of Incorporation  
For**

**N01000003539  
FILED  
May 14, 2001  
Sec. Of State**

**EAST CENTRAL FLORIDA FIRE PREVENTION ASSOCIATION, INC.**

**The undersigned incorporator, for the purpose of forming a Florida not-for-profit corporation, hereby adopts the following Articles of Incorporation:**

**Article I**

**The name of the corporation is:**

**EAST CENTRAL FLORIDA FIRE PREVENTION ASSOCIATION, INC.**

**Article II**

**The principal place of business address:**

**3889 TIGER BAY ROAD,  
DAYTONA BEACH, FL. US 32124**

**The mailing address of the corporation is:**

**3889 TIGER BAY ROAD,  
DAYTONA BEACH, FL. US 32124**

**Article III**

**The specific purpose for which this corporation is organized is:**

**THE PURPOSE OF THE CORPORATION IS TO PROVIDE UNIFORMITY IN FIRE INSPECTION PRACTICES AND INCREASING FIRE PREVENTION ACTIVITIES THROUGHOUT EAST CENTRAL FLORIDA, THEREBY BETTER SERVING THE CITIZENS WE PROTECT.**

**Article IV**

**The manner in which directors are elected or appointed is:**

**ELECTED BY THE MEMBERSHIP OF THIS CORPORATION AT THE ANNUAL**

**Article V**

The name and Florida street address of the registered agent is:

GEORGE G STONE  
301 SOUTH BEACH ST  
DAYTONA BEACH, FL. US 32114

I certify that I am familiar with and accept the responsibilities of registered agent.

Registered Agent Signature: GEORGE GENE STONE

**Article VI**

The name and address of the incorporator is:

GEORGE GENE STONE  
301 SOUTH BEACH ST  
DAYTONA BEACH, FL 32114

Incorporator Signature: GEORGE GENE STONE

**Article VII**

The initial officer(s) and/or director(s) of the corporation is/are:

Title: P  
WILLIAM R GILLILAND  
301 SOUTH BEACH STREET  
DAYTONA BEACH, FL. US 32114

Title: V  
JEFF PATTEE  
4751 BELLE TERRE PARKWAY  
PALM COAST, FL. US 32137

Title: ST  
GEORGE G STONE  
301 SOUTH BEACH STREET  
DAYTONA BEACH, FL. US 32114

**N01000003539**  
**FILED**  
**May 14, 2001**  
**Sec. Of State**

## **Article VIII**

**Article V: The officers of this corporation shall be a President, Vice President, Secretary/Treasurer, who shall be elected by the membership of this corporation at the annual business meeting in December each Year. As stated in the By-Laws of the East Central Florida Fire Prevention Association**

**DIVISION of CORPORATIONS****Telephone and Address Directory**

The Division maintains three different mailing addresses as follows:

<b>Judgment Lien Documents</b>	<b>All other Documents</b>	<b>Courier</b>
Department of State Division of Corporations Judgment Lien Filings P.O. Box 6250 Tallahassee, FL 32314	Department of State Division of Corporations Corporate Filings P.O. Box 6327 Tallahassee, FL 32314	Department of State Division of Corporations 409 E. Gaines Street Tallahassee, FL 32399

Email us at: [corphelp@mail.dos.state.fl.us](mailto:corphelp@mail.dos.state.fl.us)

**Division of Corporations Telephone Directory**

All General Telephone Inquiries	(850) 488-9000
<b>Electronic Filing/Internet Access Help Desk</b>	<b>(850) 245-6939</b>
Certification/Copy Request	(850) 245-6053
Service of Process	(850) 245-6953

**Corporations**

<b>Florida Profit/Non-Profit Articles</b>	<b>(850) 245-6052</b>
Corporate Amendments/Dissolutions/Withdrawals	(850) 245-6050
Corporate Mergers/Registered Agent Changes	(850) 245-6050
Foreign Corporation Qualification	(850) 245-6051
Corporation Annual Reports and Reinstatements	(850) 245-6059

**Limited Liability Company (LLC)**

Florida LLC Articles	(850) 245-6051
Foreign LLC Qualification	(850) 245-6051
LLC Amendments/Mergers	(850) 245-6051
LLC Reinstatements	(850) 245-6051
LLC Annual Reports	(850) 245-6051

**Partnerships**

General Partnership Filings	(850) 245-6051
Limited Partnership Filings	(850) 245-6051
Limited Liability Partnership Filings	(850) 245-6051
LP and LLP Annual Reports	(850) 245-6051

**Fictitious Names**

Registrations/Renewals	(850) 245-6058
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**Trade and Service Marks**

(850) 245-6051

**Liens**

Federal Tax Liens

(850) 245-6039

Judgment Liens

(850) 245-6039

**UCC information is available through a private vendor.**